

**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE
AND FOR SOUTH ZONE CULTURAL CENTRE, THANAJVUR YEAR 2026-27**

This agreement is entered into on 30th September 2026 and is between

SOUTH ZONE CULTURAL CENTRE

Housed at "Dakshini", Medical College Road, Thanjavur-613 004, Tamil Nadu
Represented by Shri K.K Gopalakrishnan in capacity of Director, South Zone Cultural
Centre, Thanjavur
Hereinafter, called **SZCC**

AND

Ministry of Culture, Government of India

Having its office at Shastri Bhawan, Central Secretariat, New Delhi- 110001

Represented by * in capacity of Under Secretary, Ministry of Culture *Laxmi Kant Mandal
Hereinafter, called **MoC**

ROLES AND RESPONSIBILITIES

SOUTH ZONE CULTURAL CENTRE

The South Zone Cultural Centre (SZCC), headquartered in Thanjavur, Tamil Nadu, is one of the seven Zonal Cultural Centre Set up by the Ministry of Culture, Government of India. It works to preserve, promote and propagate the rich and diverse cultural heritage of the southern states – Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, Telangana, and the Union Territories of Puducherry, Lakshadweep, and Andaman & Nicobar Islands. SZCC supports traditional artistes and artisans through festival, workshops, grants, and fellowships. It is also promotes folk, tribal and Classical art forms by organizing events across the country. The Centre actively engages in cultural documentation, training programs, and collaborative initiatives with other institutions. Through inter-Zonal exchanges, it fosters national integration and appreciation of India's cultural diversity.

The South Zone Cultural Centre has the following mandate:

The main objectives of the SZCC are preservation, promotion and dissemination of the folk/ traditional/ Visual arts of Zone. The Centre endeavors to develop and promote the rich diversity and uniqueness of various arts of the Zone and to upgrade and enrich consciousness of the people about their cultural heritage.

Ministry of Culture

The Ministry of Culture has the following mandate:

- To preserve, promote and disseminate knowledge on art and culture
- Support to Artistes and Artisans
- To undertake cultural collaborations
- Undertake documentation, archiving and research of endangered and lesser-known art forms


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अवर सचिव / Under Secretary
सांस्कृतिक मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
नई दिल्ली / New Delhi


निदेशक Director
दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
South Zone Cultural Centre, Thanjavur

PURPOSE OF THIS MoU

To achieve the organizational goals of the institution by the optimum use of available funds and maintain proper functioning of South Zone Cultural Centre, Thanjavur.

DELIVERABLES

The budgetary outlay set by MoC for the year 2026-2027 in respect of SZCC under the following heads is as under:

(Rs. In lakh)

S. No	Head of Account	Budget Grant/ Allocation	Interest on Corpus Fund (2025-26)	Internal revenue target other than interest on corpus fund	Total
1	GIA- General	1385.00	-	-	1385.00
2	GIA- Salaries	Not Applicable	264.00	250.00	514.00
3	GIA- Creation of Capital Assets	486.00	-	-	486.00
4	GIA- SAP	5.00	-	-	5.00
	Total	1876.00	264.00	250.00	2390.00

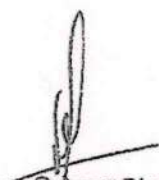
Annexure Details:

1. Activity- wise physical and financial targets have been shown in Annexure- 1 to this Memorandum of Understanding. SZCC agrees to follow these targets while incurring expenditure keeping in account statutory requirements like approvals of BOG/EB/FC/PC/Society.
2. Monthly Expenditure Plan (MEP) & Quarterly Expenditure Plan (QEP) on the basis of activities to be carried out have been prepared and defined in Annexure- 2. AM agrees to the adhere to the MEP and QEP while incurring expenditure during 2026-2027. Monthly and quarterly expenditure plans have been elaborated with specific activities aligned with the proposed programmes and events.
3. Monthly and quarterly expenditure plans have been elaborated with specific activities aligned with the proposed programmes and events (Annexure-1A)
4. A structured framework and a ranking format has been devised to monitor, assess and analyze the outcomes and achievements of the institution (Annexure 3& 4). The framework will enlist the parameters and deliverables of AM, specifying the expected tangible results or outputs it is expected to produce and a questionnaire to be filled by the institution.
5. It is ensured that the proposed calendar of events for FY 2026-27 has been designed within the overall budgetary allocation, including IRG potential and provision for settlement of pending liabilities of the previous financial year.

6. Artist Outreach


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निदेशक Director
दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
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- a) **Comprehensive Artist Database:** SZCC may prepare and regularly update a verified database of artists/artisan groups, containing artist profiles, photographs/videos, art forms, location, contact details and indicative charges.
- b) **Digital Artist Opportunity Platform:** A suitable digital platform/portal may be developed to showcase the artists and their art forms and enable hotels, tourism operators, RWAs, event organisers, private organisations, educational institutions and other interested entities to identify and engage artists directly through the portal/website of SZCC.
- c) **Facilitation and Market Linkages:** SZCC may act as professional facilitation/curation platforms by identifying suitable artists, creating curated cultural packages, facilitating engagements and providing wider market access, particularly in the tourism, hospitality, corporate and private-event sectors.
- d) **Additional Revenue Generation:** A reasonable facilitation/service charge of 15% may be considered on engagements facilitated through the SZCC, subject to applicable rules and approval, thereby generating additional revenue for the SZCC while creating sustained earning opportunities for artists.
- e) **Monitoring and Reporting:** Progress may be monitored by the Ministry through quarterly/periodic reports indicating, inter alia, number of artists onboarded, number and value of engagements facilitated, income generated for artists, number of private/institutional partners linked, and additional revenue generated by the SZCC. The initiative may be reviewed periodically and targets suitably refined based on performance and market response.

Policy and Administrative Compliance

- SZCC has already earmarked 10% of the total budget estimate for Ministry of Culture programmes in its Annual Programme Calendar for FY 2026–27, in compliance with the directive.
- SZCC has not received grants under GIA-Salaries. Pension and retirement benefits, if received, will be reflected under GIA-General instead of GIA-Salary, as per instructions.
- The status of the Performance Audit has been reviewed, and a tentative timeline for conducting the same has been clearly indicated in the revised MoU.


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**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE
AND SOUTH ZONE CULTURAL CENTRE, THANAJVUR YEAR 2026-27**

Annexure- 1

Activity-wise Expenditure:

(Rs. In Lakhs)

S.No	Item-wise Head	Opening Balance	Receipt	Expenditure	OE
I	Salary	0	0	0	0
1	Pay	0	0	13.44	0
2	Dearness Allowance	0	0	7.39	0
3	House Rent Allowance	0	0	1.34	0
4	Transport Allowance	0	0	0.43	0
5	Care Taking Allowance	0	0	0	0
6	NPS matching contribution by Institution	0	0	0	0
7	Leave Encashment L.T.C.	0	0	0	0
8	Tuition Fee Reimbursement	0	0	0	0
9	Dress Allowance	0	0	0	0
10	Payment to Outsourcing Staff	0	0	16.57	0
11	Pension & Other Retirement Benefits	0	0	0	0
12	Travelling Allowance	0	0	0.98	0
13	Overtime Allowance	0	0	0	0
14	Medical Reimbursements	0	0	0	0
15	Leave Travel Concessions	0	0	0	0
16	Deployment of Security	0	0	0	0
17	Fellowships/scholarships/internships	0	0	3.11	0
18	Training of Staff	0	0	0	0
II	General	0	0	0	0
1	Publicity	0	0	0.24	0
2	Servicing & Repairs of Computers	0	0	1.16	0
3	Telephone Charges	0	0	0.24	0
4	Postage	0	0	0	0
5	Stationary & Forms	0	0	0.24	0
6	Contingency Charges	0	0	0.17	0
7	Hot & Cold Weather Charges	0	0	0	0
8	Legal Charges	0	0	0.07	0


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9	Audit Charges	0	0	0	0
10	Maintenance of Staff Car	0	0	0.54	0
11	Maintenance of Building	0	0	0.47	0
12	Library	0	0	0	0
13	Photography, Documentation & Strengthening	0	0	0.79	0
14	Chemical Conservation	0	0	0	0
15	Modernisation of Galleries	0	0	0	0
16	Execution of Electrical Works	0	0	2.81	0
17	Educational and Cultural Activities	0	0	0	0
18	Exhibition and Display	0	0	0	0
19	Modelling Section	0	0	0	0
20	Acquisition of Scientific & other Equipment, Machines, etc.	0	0	0	0
21	Training to Staff	0	0	0	0
22	Renovation of Lawns & Gardens	0	0	0	0
23	Cleaning of Galleries, Toilets	0	0	0	0
24	Security & Surveillance and Safety Measures	0	0	0	0
25	Expenses for running Museum	0	0	0	0
26	Miscellaneous Expenditure	0	0	0	0
III	CCA	0	0	0	0
1	Renovation of building	0	0	0.47	0
2	Modernization of galleries	0	0	0	0
3	Creation of galleries	0	0	0	0
4	Furniture & Fixture	0	0	0	0
5	Acquisition of Scientific & other Equipment, machines, etc.	0	0	0	0
6	Renovation of lawns & gardens	0	0	0	0
7	Security	0	0	0	0
8	Miscellaneous Expenditure	0	0	0	0
IV	SAP	0	0	0	0
1	SAP (Swachhta Action Plan)	0	1.25	0.11	0
	Total	0	1.25	50.27	0


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 निदेशक Director
 दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
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Annexure-2

Monthly & Quarterly Expenditure Plan:

Quarter	Month	Monthly Expenditure Plan (Rs. In Lakhs)	Quarterly Expenditure Plan (Rs. In Lakhs)
1 st	April 2026	40.30	278.72
	May 2026	104.46	
	June 2026	133.96	
2 nd	July 2026	116.59	328.08
	August 2026	104.87	
	September 2026	106.62	
3 rd	October 2026	102.88	323.38
	November 2026	108.28	
	December 2026	112.22	
4 th	January 2027	111.94	316.32
	February 2027	105.70	
	March 2027	98.68	
	Total ₹	1246.50	1246.50
10% Allocation to Ministry of Culture Programmes		138.50	138.50
	Grand Total ₹	1385.00	1385.00

- Rs.5 lakhs is allocated under Swatchha Acton Plan is to be spent for SAP programmes only.


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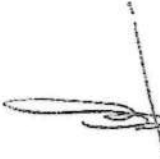
Percentage distribution of the budget on the Activities

Sl. No	Item (Activities)	Ceiling Budget in terms of %	Physical Targets (yearly)	Financial (Yearly)	April-2026		May-2026		June-2026	
					Physical	Financial	Physical	Financial	Physical	Financial
01.	Folk Performing Arts	22%	60	274.23	5	22.85	5	22.85	5	22.85
02.	Folk Visual Arts/ Crafts	12%	20	149.58	0	0.00	2	14.96	2	14.96
03.	Tribal Performing Arts	3%	10	37.40	0	0.00	1	3.74	1	3.74
04.	Tribal Visual Arts/ Crafts	2%	5	24.93	0	0.00	0	0.00	2	9.97
05.	Vanishing Art Forms	5.30%	20	66.06	0	0.00	2	6.61	2	6.61
06.	Schemes of ZCCs	2%	5	24.93	0	0.00	0	0.00	0	0.00
07.	NE Activities Including OCTAVE	9%	10	112.19	0	0.00	1	11.22	1	11.22
08.	Important Domestic Festivals of Member States	9%	30	112.19	0	0.00	3	11.22	3	11.22
09.	Classical	7%	20	87.26	0	0.00	2	8.73	0	0.00
10.	Swachh Bharat Abiyan	0.20%	5	2.49	0	0.00	0	0.00	0	0.00
11.	Schemes of MoC Pension	1.50%	10	18.70	0	0.00	1	1.87	1	1.87
12.	Tagore fellow/ Scholarships (ZCC with fellow and Scholars/fellow)	2%	10		1		1		1	
13.	Shilpagram/ Kalagaram Activities	15%	45	24.93	3	2.49	2	2.49	4	2.49
14.	Misc./ Local Requirements	10%	50	186.98	1	12.47	5	8.31	13	16.62
15.	10% Allocation to MoC Programmes	100%	300	1246.5	10	2.49	25	12.47	35	32.41
				138.5		40.30		104.46		133.96
			Total ₹	1385.00						

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Sl. No	Item (Activities)	Ceiling Budget in terms of %	Physical Targets (yearly)	Financial (Yearly)	July-2026		August-2025		September- 2025	
					Physical	Financial	Physical	Financial	Physical	Financial
01.	Folk Performing Arts	22%	60	262.94	5	22.85	5	22.85	5	22.85
02.	Folk Visual Arts/ Crafts	12%	20	143.42	2	14.96	2	14.96	2	14.96
03.	Tribal Performing Arts	3%	10	35.86	1	3.74	1	3.74	1	3.74
04.	Tribal Visual Arts/ Crafts	2%	5	23.90	0	0.00	0	0.00	0	0.00
05.	Vanishing Art Forms	5.30%	20	63.35	2	6.61	2	6.61	2	6.61
06.	Schemes of ZCC's	2%	5	23.90	0	0.00	1	4.99	1	4.99
07.	NE Activities Including OCTAVE	9%	10	107.57	1	11.22	1	11.22	1	11.22
08.	Important Domestic Festivals of Member States	9%	30	107.57	3	11.22	3	11.22	3	11.22
09.	Classical	7%	20	83.66	2	8.73	0	0.00	2	8.73
10.	Swachh Bharat Abiyan	0.20%	5	2.39	1	0.50	0	0.00	1	0.50
11.	Schemes of MoC Pension	1.50%	10	17.93	1	1.87	1	1.87	1	1.87
12.	Tagore fellow/ Scholarships (ZCC with fellow and Scholars/fellow)	2%	10	23.90	1		1		1	
13.	Shilpagram/ Kalagaram Activities	15%	45	179.28	3	2.49	3	2.49	3	2.49
14.	Misc./ Local Requirements	10%	50	119.52	8	12.47	5	12.47	2	12.47
15.	10% Allocation to MoC Programmes	100%	300	1246.5	30	116.59	25	104.87	25	106.62
Total ₹				1385.00						

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दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
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Sl. No	Item (Activities)	Ceiling Budget in terms of %	Physical Targets (yearly)	Financial (Yearly)	October -2026		November -2026		December- 2026	
					Physical	Financial	Physical	Financial	Physical	Financial
01.	Folk Performing Arts	22%	60	262.94	5	22.85	5	22.85	5	22.85
02.	Folk Visual Arts/ Crafts	12%	20	143.42	2	14.96	2	14.96	2	14.96
03.	Tribal Performing Arts	3%	10	35.86	1	3.74	1	3.74	1	3.74
04.	Tribal Visual Arts/ Crafts	2%	5	23.90	0	0.00	0	0.00	2	9.97
05.	Vanishing Art Forms	5.30%	20	63.35	2	6.61	2	6.61	2	6.61
06.	Schemes of ZCCs	2%	5	23.90	1	4.99	1	4.99	1	4.99
07.	NE Activities Including OCTAVE	9%	10	107.57	1	11.22	1	11.22	1	11.22
08.	Important Domestic Festivals of Member States	9%	30	107.57	3	11.22	3	11.22	3	11.22
09.	Classical	7%	20	83.66	0	0.00	2	8.73	5	21.81
10.	Swachh Bharat Abiyan	0.20%	5	2.39	1	0.50	1	0.50	1	0.50
11.	Schemes of MoC Pension	1.50%	10	17.93	1	1.87	1	1.87	1	1.87
12.	Tagore fellow/ Scholarships (ZCC with fellow and Scholars/ fellow)	2%	10	23.90	1		1		1	
13.	Shilpagram/ Kalagaram Activities	15%	45	179.28	3	2.49	4	2.49	0	2.49
14.	Misc./ Local Requirements	10%	50	119.52	4	12.47	1	16.62	0	0.00
15.	10% Allocation to MoC Programmes	100%	300	1246.5	25	102.88	25	108.28	25	112.22
Total				1385.00						

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SL No	Item (Activities)	Ceiling Budget in terms of %	Physical Targets (yearly)	Financial (Yearly)	January-2027		February-2027		March-2027	
					Physical	Financial	Physical	Financial	Physical	Financial
01.	Folk Performing Arts	22%	60	262.94	5	22.85	5	22.85	5	22.85
02.	Folk Visual Arts/ Crafts	12%	20	143.42	2	14.96	2	14.96	0	0.00
03.	Tribal Performing Arts	3%	10	35.86	1	3.74	1	3.74	0	0.00
04.	Tribal Visual Arts/ Crafts	2%	5	23.90	1	4.99	0	0.00	0	0.00
05.	Vanishing Art Forms	5.30%	20	63.35	2	6.61	2	6.61	0	0.00
06.	Schemes of ZCCs	2%	5	23.90	0	0.00	0	0.00	0	0.00
07.	NE Activities Including OCTAVE	9%	10	107.57	1	11.22	1	11.22	0	0.00
08.	Important Domestic Festivals of Member States	9%	30	107.57	3	11.22	3	11.22	0	0.00
09.	Classical	7%	20	83.66	2	8.73	0	0.00	5	21.81
10.	Swacch Bharat Abiyan	0.20%	5	2.39	0	0.00	0	0.00	0	0.00
11.	Schemes of MoC Pension	1.50%	10	17.93	1	1.87	1	1.87	0	0.00
12.	Tagore fellow/ Scholarships (ZCC with fellow and Scholars/fellow)	2%	10	23.90	1		1		0	
13.	Shilpagram/ Kalagaram Activities	15%	45	179.28	5	2.49	5	2.49	10	0.00
14.	Misc./ Local Requirements	10%	50	119.52	1	2.49	4	9.97	5	12.47
15.	10% Allocation to MoC Programmes	100%	300	1246.5	25	111.94	25	105.70	25	98.68
Total ₹				1385.00						

South Zone Cultural Centre, Thanjavur

Calendar of events for the year 2026-27 (Tentative):

Sl. No	Name of event	Location	Date(s)
1	Weekly Headquarters Programme	HQ of SZCC	April 2026-March 2027
2	Foundation day celebration of States	Raj Bhavan Chennai	April, May, June, Nov, Dec 2026, Jan, Feb & March 2027
3	Kamba Ramayana festival (in association with the Universities, Colleges and Schools)	Tamil Nadu	Each month 3 to 4 Programmes form April, 2026 Onwards
4	Commemoration of 350 th Shaheedi Diwas of Sri Guru Tegh Bahadur Ji	Member States (Kerala, Karnataka, Tamil Nadu, Andhra Pradesh and Telangana)	April, 2026 to till November, 2026
5	Dweepolsavam	Kerala	4 th Week of April or 1 st Week May, 2026
6	Chitirai Ther Thiruvizha	Big temple, Thanjavur and Various places in Tamil Nadu	Month of 15 th April to 15 th May, 2026
7	Aashada Navarathiri Vizha	Big Temple, Thanjavur and Various places in Tamil Nadu	2 nd Week of May, 2026
8	Documentation of Vanishing Artforms (3 artforms from each Member State)	Member States	April 2026 to December 2026
9	Kerala Festival	West Bengal	3rd Week of May, 2026
10	Programme Under Ek Bharat Shreshtha Bharat (in association with Various Colleges & Universities)	Tamil Nadu, Andhra Pradesh	May, 2026 to September, 2026
11	Residential Workshop on Martial Arts (Silambattam & Kalarippayattu)	SZCC Premises, Thanjavur, Tamil Nadu	7days in May, 2026
12	Summer Festival (in association with District Administration Ooty)	Ooty, Tamil Nadu	3 rd Week of May, 2026
13	Recital of Thevaram and Thirumurai Hymns by Othuvans	In Prominent Temples of Tamil Nadu	From May 2026 to March 2027
14	Salangai Naadham 2026	SZCC Premises	Either May-June, 2026 or December, 2026-January, 2027
15	International Yoga Day	SZCC Premises, Thanjavur, Tamil Nadu	21 st June, 2026

16	World Music Day	SZCC Premises, Thanjavur, Tamil Nadu	21 st June, 2026
17	Jatra Festival	Karnataka	2 nd Week of July, 2026
18	Octave – North East Festival	Member States (Puducherry & Karnataka)	3 days in July, 2026
19	Folk & Tribal Festival	Member States (Tamil Nadu and Puducherry)	3 days in the 3 rd week of July, 2026
20	International Day of the World's Indigenous Peoples – (Tribal Festival)	Attapadi (Kerala), Madikeri (Karnataka) & Nilgiris (Tamil Nadu)	09 th August 2026 to 11 th August 2026
21	Fete-De-Puducherry (in association with the Puducherry Govt)	Puducherry & Karikal	15 to 17, August, 2026
22	Onam Celebrations (in association with the Dept of Cultural Affairs, Govt. of Kerala)	Various Places of Kerala State	2 nd and 3 rd week of August 2026
23	World Folklore Day	SZCC Premises, Thanjavur, Tamil Nadu	21 st August, 2026
24	World Folklore Day	Member States (Telangana, Kerala, Karnataka & Puducherry)	21 st August, 2026
25	Hindi Diwas	SZCC Premises, Thanjavur	14 September, 2026
26	Dasara Festival Celebrations (in association with District Administration and Kannada and Culture)	Mysuru, Karnataka	2nd & 3rd Week of October, 2026
27	Kottayathu Thampuran Kathakali Festival – 3 rd Edition	Mridanga Saileshwari Temple, Muzhakunnu, Kerala	3 rd week of October, 2026
28	Navarathiri Festival	Raj Bhavan, Chennai, Tamil Nadu	2 nd & 3 rd Week of October, 2026
29	Programme on Revival of Vanishing Artforms	Member States (Karnataka, Andhra Pradesh)	2 nd Week of October, 2026
30	Theatre Festival	Puducherry	3 rd Week of October, 2026
31	Ekta Diwas Celebration	Member States	31st October, 2026
32	Communal Harmony Festival	Kerala	3 rd Week of November, 2027
33	Vigilance Awareness Week Celebration	SZCC Premises, Thanjavur, Tamil Nadu	29th October, 2026 To 03rd November, 2026
34	Sathya Vizha -2026 (in	Big Temple,	05 th November, 2026

	association with Palace Devasthanam)	Thanjavur, Tamil Nadu	
35	Therukoothu Festival	Tamil Nadu	3 rd Week of November, 2026
36	Traditional Theatre Festival	Chitra Durga, Karnataka	5 days in November, 2026
37	Kashi Tamil Sangamam (5 th Edition)	Varanasi, Uttar Pradesh	1st & 2nd Week of December 2026
38	All India Crafts Mela	Shilparamam, Hyd, Telangana	2 nd and 3 rd Week of December, 2026
39	Margazhi Uthasav-2026	Tamil Nadu	15 th December, 2026 to 14 th December, 2026
40	Island Tourism Festival (in association with Art and Culture Department, A&N Islands)	Sri Vijayapuram, Andaman Island	4 th Week of December 2026
41	Pongal Celebrations	Lok Bhavan, Chennai, Tamil Nadu	2 nd Week of January, 2027
42	Namma Oru Thiruvizha (in association with Art and Culture, Tamil Nadu)	Various Places in Chennai	15.01.2027 to 17.01.2027
43	Sankaranthi Sambarulu	Shilparamam, Hyderabad, Telangana	15 th January, 2027
44	Sankaranthi Festival	Karnataka, Andhra Pradesh, Telangana, and New Delhi, Chandigarh, Bhopal	15 th January, 2027
45	"78th Republic Day Celebration" (in association with the Govt. of Tamil Nadu)	Marina Beach, Chennai, Tamil Nadu	26 th January, 2027
46	"Vaikunda Ekadeshi Festival" (in association with Art and Culture Department, Tamil Nadu)	Tiruchirappalli, Tamil Nadu	2 nd Week of January 2027
47	International Women's Day	SZCC Premises, Thanjavur, Tamil Nadu	8 th March, 2027
48	World Puppetry Day	Member States	21 st March, 2027
49	International Day of Transgender	SZCC Premises, Thanjavur, Tamil Nadu	31 st March, 2027
50	Rastriya Sanskrit Mahotsav	Kochi, Kerala	Date to be finalised by the MoC

- These calendar events of the programme were prepared in such a way that the tentative expenditure remains within the total committed budget allocation and the institution's internal revenue generation potential.


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 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
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**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE
AND SOUTH ZONE CULTURAL CENTRE FOR YEAR 2026-2027**

Annexure- 3

1. Budget/ Accounts

S. No	Parameter	Deliverable (Yes/No)	Remarks (if the answer to deliverables is No)
1	Submission of Monthly/Quarterly Expenditure & Revenue Reports (before 10 th of next month)	Yes	
2	Submission of Periodical Report as per the directives of MoC	Yes	
3	Submission of Annual Reports and Audited Accounts for 2025-2026 by November, 2026. (Annual Reports & Annual Accounts to be submitted as per the schedule prescribed under Rule 237 of GFR 2017)	Yes	
4	Submission of Utilization certificates (UC): - Provisional UC ,2025-2026 by June 2026 - Final UC, 2025-2026 by November 2026 - Monthly Provisional UC for 2026-2027 before releasing the next month's grant (The UC shall be submitted in the prescribed format along with reports regarding performance/targets achieved, outcomes, etc. in accordance with the format prescribed in GFR 2017 (Form 12-A))	Yes	
5	Completion/ Settlement of CAG Audit Paras and Internal Audit Paras before September, 2026- Action Taken Report to be submitted monthly. (Financial irregularities pointed out by audit and pursued by MoC should be taken care of and report should be furnished by AB before end of first quarter of 2026-2027)	Yes	
6	Maintenance of data of grants, income-expenditure, investments, assets, revenue-capital expenditure&employee strength in the prescribed format by the government of India when is it required to be submitted.	Yes	
7	Maintenance and presentation of annual accounts in format prescribed by the Government for autonomous bodies. (Revenue and capital expenditure to be accounted for separately)	Yes	

8	Reviewing of user changes/ source of internal revenue generation to be completed by September 2026.	Yes	
9	Remittance of the amounts (interests, other earnings against the Grants-in-aids and advances) to the government of India after finalization of accounts.	Yes	

1.1 Attach Notes on Accounts with relevant annexures: To be Conducted

1.2 Details of Corpus

Sl No.	Name of ZCC	Total Corpus (as on 31.03.2026) (Rs. In lakhs)	Corpus received from MoC (Rs. In lakhs)	Corpus received from Member States		Corpus still due from Member States	
				Member States	Amount (Rs. In lakhs)	Member States	Amount (Rs. In lakhs)
1.	South Zone Cultural Centre, Thanjavur	3,050.00	2,000.00	Tamil Nadu	200.00	Tamil Nadu	Nil
				Kerala	200.00	Kerala	Nil
				Karnataka	150.00	Karnataka	Nil
				Andhra Pradesh	29.00	Andhra Pradesh	121.00
				Telangana	21.00	Telangana	129.00
				Puducherry	200.00	Puducherry	Nil
				Lakshadweep	200.00	Lakshadweep	Nil
				Andaman & Nicobar	50.00	Andaman & Nicobar	100.00
	Total ₹	3,050.00	2,000.00		1050.00		350.00

1.3 Bank FD's EP/FC/CP

SOUTH ZONE CULTURAL CENTRE, THANJAVUR						
The Chart of Investment of Corpus Fund and General Reserve Fund as on 31-03-2026						
(A)	CORPUS FUND					
Sl.No	Name of the Bank	FDR Account No.	Date of Deposit	Date of Maturity	Rate of Interest	Face Value
1	Canara Bank	130048375783/1	10-12-2024	10-11-2029	7.40%	2,98,00,000
2	Canara Bank	130048393111/1	11-12-2024	11-11-2029	7.40%	10,00,000
3	Canara Bank	130048469204/1	12-12-2024	12-11-2029	7.40%	2,99,00,000
4	Canara Bank	130048516610/1	13-12-2024	13-11-2029	7.40%	2,11,00,000
5	Canara Bank	130049246313/1	30-12-2024	30-11-2029	7.40%	90,00,000
6	Canara Bank	130049246430/1	30-12-2024	30-11-2029	7.40%	


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						90,00,000
7	Canara Bank	130049879469/1	09-01-2025	09-12-2029	7.40%	25,00,000
8	Canara Bank	130049879675/1	09-01-2025	09-12-2029	7.40%	90,00,000
9	Canara Bank	130050517417/1	23-01-2025	23-12-2029	7.40%	90,00,000
10	Canara Bank	130050517420/1	23-01-2025	23-12-2029	7.40%	90,00,000
11	Canara Bank	135000251038/1	19-08-2025	06-11-2026	6.60%	1,36,99,000
12	Canara Bank	135000251216/1	21-08-2025	08-11-2026	6.60%	1,00,01,000
13	Canara Bank	1300063704785/1	11-09-2025	29-11-2026	6.50%	10,00,000
14	Canara Bank	135000252377/1	15-09-2025	03-12-2026	6.60%	1,87,00,000
15	Canara Bank	130064894500/1	27-09-2025	15-12-2026	6.50%	60,62,500
16	Canara Bank	135000256660/1(C)	21-11-2025	08-02-2027	6.60%	1,00,00,000
						18,87,62,500
17	Indian Bank	8095432261	29-07-2025	16-10-2026	6.90%	20,00,000
18	Indian Bank	8096412108	30-07-2025	17-10-2026	6.90%	25,00,000
19	Indian Bank	8096411308	30-07-2025	17-10-2026	6.90%	1,00,00,000
20	Indian Bank	8100310374	03-08-2025	21-10-2026	6.70%	40,00,000
21	Indian Bank	8100337250	03-08-2025	21-10-2026	6.70%	90,00,000
22	Indian Bank	8164072617	24-10-2025	11-01-2027	6.70%	75,71,500
						3,50,71,500
23	Indian Overseas Bank	021204000011409	13-06-2025	31-08-2026	7.10%	75,00,000
24	Indian Overseas Bank	021204000014288	20-08-2025	07-11-2026	6.75%	20,00,000
25	Indian Overseas Bank	021204000014877	29-11-2025	16-02-2027	6.70%	31,67,000
26	Indian Overseas Bank	021204000014945	08-12-2025	25-02-2027	6.70%	90,00,000
27	Indian Overseas Bank	021204000015300	03-02-2026	23-04-2027	6.60%	35,00,000
						2,51,67,000
28	State Bank of India	44362049243 (C)	08-08-2025	08-08-2027	6.85%	1,00,00,000
29	State Bank of India	44368096730 (C)	11-08-2025	11-08-2027	6.85%	

						1,00,00,000
30	State Bank of India	44693822785	29-11-2025	29-11-2027	6.85%	1,50,00,000
31	State Bank of India	44693826064	29-11-2025	29-11-2027	6.85%	1,49,99,000
						4,99,99,000
32	Union Bank of India	206513020000106	17-02-2026	07-05-2027	6.60%	25,00,000
33	Union Bank of India	206513020000107	17-02-2026	07-05-2027	6.60%	35,00,000
						60,00,000
	Total Corpus Fund (A)					30,50,00,000
(B)	GENERAL RESERVE					
SL.No	Name of the Bank	FDR Account No.	Date of Deposit	Date of Maturity	Rate of Interest	Face Value
1	Canara Bank	135000252380/1	15-09-2025	03-12-2026	6.60%	1,00,01,000
2	Canara Bank	130065956150/1	09-10-2025	27-12-2026	6.50%	45,00,000
3	Canara Bank	135000256660/1(S)	21-11-2025	08-02-2027	6.60%	1,000
4	Canara Bank	130069718776/1	21-11-2025	08-02-2027	6.50%	20,00,000
						1,65,02,000
5	Indian Bank	8045008931	26-05-2025	13-08-2026	7.15%	6,45,000
6	Indian Bank	8075277503	03-07-2025	29-09-2026	6.90%	1,52,000
7	Indian Bank	8095390716	29-07-2025	16-10-2026	6.90%	4,50,849
8	Indian Bank	8095402270	29-07-2025	16-10-2026	6.90%	5,63,374
9	Indian Bank	8095390987	29-07-2025	16-10-2026	6.90%	5,90,510
10	Indian Bank	8095402779	29-07-2025	16-10-2026	6.90%	7,84,236
11	Indian Bank	8095390477	29-07-2025	16-10-2026	6.90%	11,08,616
12	Indian Bank	7545692842	12-09-2025	30-11-2026	6.70%	10,00,000
13	Indian Bank	7545680621	12-09-2025	30-11-2026	6.70%	15,00,000
14	Indian Bank	7545687898	12-09-2025	30-11-2026	6.70%	15,00,000
15	Indian Bank	7545691032	12-09-2025	30-11-2026	6.70%	15,00,000

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 South Zone Cultural Centre, Thanjavur

16	Indian Bank	8168837700	31-10-2025	18-01-2027	6.70%	20,00,000
						1,17,94,585
17	Indian Overseas Bank	021201000013904	23-06-2025	10-09-2026	7.10%	1,00,01,000
18	Indian Overseas Bank	021204000013912	24-06-2025	11-09-2026	7.10%	1,00,01,000
19	Indian Overseas Bank	021204000014198	01-08-2025	19-10-2026	6.75%	60,00,000
20	Indian Overseas Bank	021204000014294	21-08-2025	08-11-2026	6.75%	72,500
						2,60,74,500
21	State Bank of India	44362049243 (S)	08-08-2025	08-08-2027	6.85%	30,00,000
22	State Bank of India	44368096730 (S)	11-08-2025	11-08-2027	6.85%	1,000
						30,01,000
23	Union Bank of India	206513020000109	24-03-2026	11-06-2027	6.60%	25,00,000
						25,00,000
	Total General Reserve Fund (B)					5,98,72,085
(C)	Fixed Deposit Created for Employees Retirement and Terminal benefits etc.					
Sl.No	Name of the Bank	FDR Account No.	Date of Deposit	Date of Maturity	Rate of Interest	Face Value
1	Indian Bank	8216844771	31-12-2025	20-03-2027	6.60%	54,400
2	Indian Bank	8216843813	31-12-2025	20-03-2027	6.60%	21,213
3	Indian Bank	8216840379	31-12-2025	20-03-2027	6.60%	8,44,560
4	Indian Overseas Bank	021204000013905	23-06-2025	23-06-2026	6.70%	20,00,000
5	Indian Overseas Bank	021204000015337	07-02-2026	27-04-2027	6.60%	20,00,000
	Total (C)					49,20,173
	Total (A) + (B) + (C)					36,97,92,258


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 अवर सचिव / Under Secretary
 संस्कृति मंत्रालय / Ministry of Culture
 भारत सरकार / Government of India
 नई दिल्ली / New Delhi


 निदेशक Director
 दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
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1.4 Was an internal inspection held in 2026-2027? If yes, attach action taken report

In respect of 2026-2027, internal inspection- Not yet

1.5 Details of Audit (pending):

S.No	IR No./ Para No.	Audit Objection (Para)	Received on	Reply dates				Current Status (Settled/ Not settled)
				1.	2.	3.	4.	
01.	IR: 28-67/2013-14 / 1/II.B	Discrepancies in the utilization of North East Fund and locking up of Government Fund ` 79 lakh	17.02.2026		27.02.2026			Closer report (Awaited)
02.	IR: 28-57/2015-16 / 1/II.B	Huge difference between the figures of expenditure as per utilization certificate and actual expenditure incurred/accounted	17.02.2026		27.02.2026			Not Settled (open)
03.	IR: 28-57/2015-16 / 2/II.B	Alienation of Shilparamam Arts, Craft society established by SZCC without prior approval of govt. of India and participating states	17.02.2026		27.02.2026			Not Settled (open)
04.	IR: 28-90/2016-17 / 3/II.B	Non-utilization of Scheme funds - `80 lakh/non-achievement of objective - Vedic Chanting	17.02.2026		27.02.2026			Not Settled (open)
05.	IR: 28-90/2016-17 / 5/II.B	Lack of adequate internal controls	17.02.2026		27.02.2026			Not Settled (open)
06.	IR: 28-90/2016-17 / 9/II.B	Non-compliance of GOI orders regarding enrolment under NPS.	17.02.2026		27.02.2026			Not Settled (open)
07.	IR: 28-90/2016-17 / 10/II.B	Non Maintenance of expenditure control register	17.02.2026		27.02.2026			Not Settled (open)

08.	IR: 28- 146/2023-24 / 1/IIB	Azadi Ka Amrit Mahotsav-RSM Programmes - Improper Payment of Rs. 460.20 Lakh (OBS-1280662)	17.02.2026	27.02.2026	Not settled (Reply submitted AGS office and closer report is awaited)
09.	IR: 28- 146/2023-24 / 2 IIB	Inordinate delay in preservation and disposal of artefacts (OBS-1281765)	17.02.2026	27.02.2026	Not settled (Reply submitted AGS office and closer report is awaited)
10.	IR: 28- 146/2023-24 / 4/IIB	Outstanding corpus funds dues from participating states – RS. 350 Lakh (OBS-1277337)	17.02.2026	27.02.2026	Not settled (Reply submitted AGS office and closer report is awaited)
11.	IR: 28- 146/2023-24 / 5/IIB	Non-adjustment of advances paid and Non-compliance to General Financial Rules, 2017 (OBS-1280275)	17.02.2026	27.02.2026	Not settled (Reply submitted AGS office and closer report is awaited)

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उप सचिव / Under Secretary
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निदेशक Director

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1.6 Details of Revenue: 2026 (including GST)

Month	Tickets	Photography & Camera Charges	Sale of Merchandise & Publications	Booking of auditorium/ Rent	Cafeteria Charges	Others (please specify) Sale of Paintings	Total Amount in (Rs)
January	820	3540	0	0	0	60900	65260
February	1890	2360	0	0	0	0	4250
March	1760	2360	0	23200	0	295050	322370
April	0	0	0	0	0	68250	68250
May	0	0	0	0	0	0	0
June	0	0	0	0	0	0	0
July	0	0	0	0	0	0	0
August	0	0	0	0	0	0	0
September	0	0	0	0	0	0	0
October	0	0	0	0	0	0	0
November	0	0	0	0	0	0	0
December	0	0	0	0	0	0	0
Total ₹	4470	8260	0	23200	0	424200	460130

2. Human Resources:

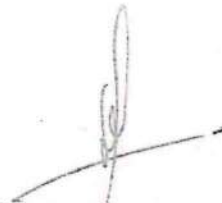
S. No	Parameter	Deliverable (Yes/No)	Remarks (if the answer to deliverables is No)
1.1	Review of Recruitment Rules (once in 5 years)-Action Taken Report to be prepared	No	All the Zonal Cultural Centre(ZCCs) have been asked to submit Draft for changes in the Recuriment Rules
1.2	Identification & abolition of posts vacant for the last 5 years (To be abolished)-Action Taken Report to be prepared	Yes	
1.3	Identification of posts vacant for more than 2 years and submission of proposal for revival of Deemed Abolished Posts-Action Taken Report to be prepared	Yes	
1.4	Identification and filling up of posts which are vacant within 2 years or likely to be vacant in the next 6 months – Action Taken Report to be prepared	Yes	
1.5	All DPCs to be conducted by AB withing the stipulated time-Action Taken Report to be prepared	Yes	

2	Disposal of pending vigilances cases- Action Taken Report to be prepared	Yes	
3	Submission of Staff Training Policy	Yes	
4	Designing and submission of Training Calendar by beginning of year	No	
5	Verification of Appointments made in the past 5-10 years	Yes	

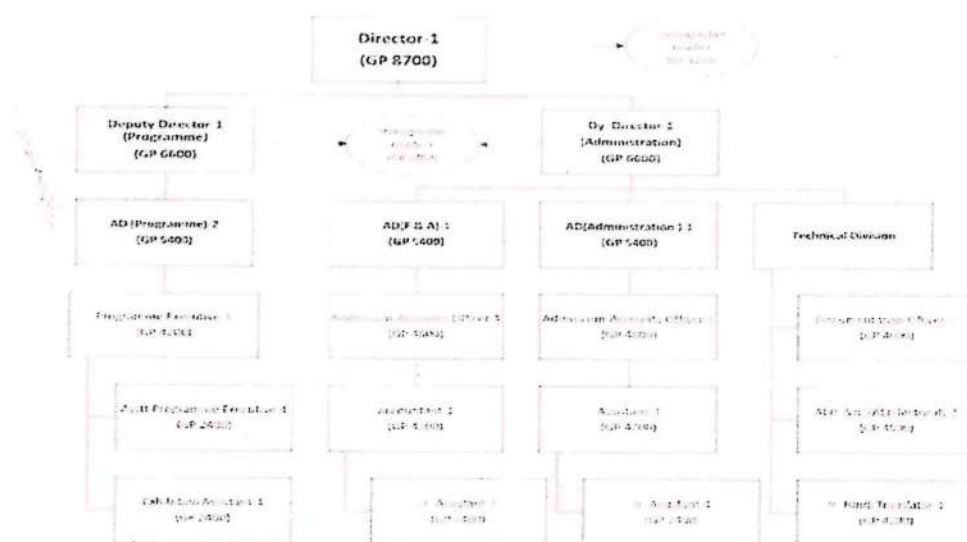
2.1 Details of employees:

Category	Sanctioned Strength	Working	Vacant Post	Deemed to be Abolished	Abolished	To be reviewed	Reviewed
Group A	07	01	06	00	00	00	-
Group B	14	07	07	00	00	02 (Estt.officer-01 , Legal & RTI Officer 01)	-
Group C	12	01	11	00	00	05 (driver-02, Electrician - 01, MTS-02)	To be reviewed by MoC
Group D	00	00	00	00	03	00	-
Total	33	09	24			07	-


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 निदेशक Director
 दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
 South Zone Cultural Centre, Thanjavur

2.2 Attach Organisation chart of SZCC



2.3 Number of employees under old pension scheme :5*

2.4 Number of employees under new pension scheme:3*

* The South Zone Cultural Centre (SZCC) has not been receiving any salary grant from the Ministry of Culture. Accordingly, the Old Pension Scheme is not applicable to its employees.

As per Government of India norms, the National Pension System (NPS) is applicable to all new employees joining Central Government service and Central Autonomous Bodies on or after 1st January 2004.

At present, three employees of SZCC are eligible to be covered under the NPS. The process for implementation of the NPS in respect of these employees is currently underway.

2.5 Details of outsources/contractual staff:

Category	Sanctioned Strength	Working
BECIL Outsourcing	8	8
Contract Staff	3	3
Total	11	11

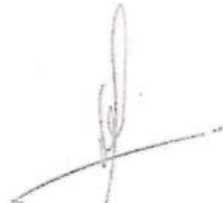
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3. Legal Matters

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1	Preparation of Reservation Roster	Yes	-
2	Formation/ review of By-laws for the organization as per the prescribed guidelines by November 2024	Yes	-
3	Timely monitoring of court cases; all cases with their status to be updated on the website of Legal Information Management& Briefing System. (AB shall utilise the online court cases monitoring software developed by NIC for regularly monitoring its ongoing court cases)	Yes	-


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3.1 Details of pending court cases:

S.No	Case No.	Appellant	Pending at which level (Supreme Court/High Court /Sessions Court)	Pending since when	Respondent Name	Name of Lawyer	Current Status	Next date of hearing	Additional info, if any
1	WP(MD) 26394 of 2023 and WMP (MD) No.22709 of 2023	-	Madurai Bench of Madras High Court, Madurai	2023	1) Director, SZCC 2) The Chairman, Finance Committee of SZCC	Shri.Malaiyendran, Advocate, CGSC, Madurai	Counter Affidavit filed by SZCC.The case came on 17.03.2025.But , Adjourned without the next date.	Next date is not given. Case is pending	Case is regarding MFA studies attended by Shri.G.Meenakshi Natha Pillai, SZCC (Dismissed from Service wef 23.12.2024) during duty and recovery of amount for his unlawful MFA Study.
2	WP(MD) 6743 of 2025	-	Madurai Bench of Madras High Court, Madurai	2025	1) Chairman, DPC, SZCC, Thanjavur 2) Director, SZCC 3) Shri.R.V.Ravinthera Kumar (Rtd), Consultant, SZCC, Thanjavur 4) Shri.V.Rengabhashyam, AVUO, SZCC,	Shri.Malaiyendran, Advocate, CGSC, Madurai	Counter affidavit filed	Next date is not given. Case is pending	Against DPC

3	O.N.No.48 I of 2025	-	CAT, Chennai	2025	Thanjavur Shri.M.Mariappan, Typist, Grade II, SZCC, Thanjavur	Ms.Shakhila Anand, ACGSC, CAT, Chennai	Last hearing date 4.3.2026 and case adjourned for next hearing	Next hearing date 13.04.2026 6	Case filed by Shri.G.Mecnaksh i Natha Pillai, SZCC (Dismissed from Service wef 23.12.2024) against his dismissal order
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 निदेशक Director
 दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
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4. Parliament Matters

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
1	Audited Accounts and Annual reports to be placed before parliament on time and to be submitted to MoC by November, 2026	Yes	Will be Submitted on completion
2	Parliamentary Assurances, if any, should be fulfilled within the stipulated time. Action Taken Report to be prepared and submitted to MoCon a monthly basis	Yes	
3	Implementation of recommendations of the Parliamentary Standing Committee or such other Parliamentary committees.	Yes	
4	Legislative matter, if any to be taken up for approval of Parliament within the stipulated time frame.	Yes	After all approval are taken up in the annual Board of Meeting

5. General

S. No	Parameter	Deliverable (Yes/No)	Remarks (if any)
01.	Mandatory Meetings of all Committees: - AB Society- July 2026 & February 2026 - Executive Board - Finance Committee- June 2026 & January 2027	Yes	Will be Conducted
02.	Carrying out of the Performance Audit as per GFR (Once in 2 years)	Yes	The Performance Audit will be carried out in FY 2026-27.
03.	Furnish/ file mandatory reports/ returns on time. Submission of Reports/returns to MoC when asked.	Yes	
04.	Disposal of RTIs and Appeals; furnish/upload certificate/report on RTI Portal.	Yes	
05.	Disposal of CPGRAMS/Public Grievances/ Complaints (Effective Grievance redressal mechanism to be put in place)	Yes	
06.	Website updation and Maintenance (Including updating MoA rules and Regulations, Service By-Laws, RRs, etc)	Yes	
07.	Compliance of Rajbhasha Policy as per directives of MHA	Yes	
08.	Updation of Social Media Handles on X/Facebook/Instagram/you-tube etc.	Yes	

09.	Implementation of the following e-services: • Prepare & upload it's publications on website (free and paid) • Create online system for application and UC • Invite suggestions regarding activities during the year on MyGov platform • Creation of online system/software for Accounting • Creation of e-office facility • Creation of e-hrms facility • Creation of online APAR management system	Yes Yes through PFMS Yes by Tally Prime No. on process No No, offline followed	
10.	Preparation of Vision & mission statement of AB and to be uploaded on it's website.	Yes	
11.	Taking up of Swachh Bharat Campaign/ Programmes and cleanliness drives and as instructed/ directed by MoC	Yes	
12.	Celebration of all events announced by the Govt of India from time to time like Vigilance Pledge/Swachhata Pledge/Preamble reading on Constitution day, etc.	Yes	

5.2 Details of Social media presence:

Sl. No	Social Media	Handle	Followers	Engagement (Views/Like)
01.	Instagram	https://www.instagram.com/southzoneculturalcentre/	879	1765
02.	Facebook	https://www.facebook.com/szcc1986	12608	6381
03.	Twitter	https://x.com/SZCCThanjavur	2440	1988
04.	YouTube	https://www.youtube.com/@southzoneculturalcentretha495	3200	6898
05.	Website	http://www.szccindia.org/	-	3568

6. Programming & Specifics

6.1 Details of Programmes/ events held:

Year 2026-2027				
	Name of Event	Date	Target Expenditure	Achievement
Seminars/ Conferences	Copy Enclosed	Copy Enclosed	Rs.1385.00 lakh	
Workshops				


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 दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
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Calendar events i.e Republic Day, Independence Day, World Environment Day, Foundation Day, etc.				
Other events i.e. mega events, commemoration events, etc				
Incoming Domestic Exhibitions				
Incoming International Exhibitions				
Outgoing Domestic Exhibitions				
Outgoing International Exhibitions				
Own Exhibitions				
Launches & Publications				
Outreach activities & Social media				
Documentation				
SAP Programmes				
Incoming Domestic Exhibitions	NIL	NIL	NIL	NIL
Incoming International Exhibitions	NIL	NIL	NIL	NIL
Outgoing Domestic Exhibitions	NIL	NIL	NIL	NIL
Outgoing International Exhibitions	NIL	NIL	NIL	NIL
Own Exhibitions	NIL	NIL	NIL	NIL
Others (please specify)	NIL	NIL	NIL	NIL
Total*				

6.2 Were any events organised above 1 crore : No

6.4 Is any gallery due for renovation? If yes, provide name and details of the existing gallery with report of what renovations have been planned.

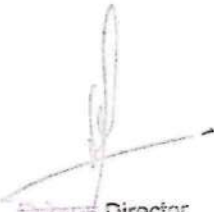
6.5 Does AB plan to develop any new galleries? If yes, provide a vision report of the gallery.

6.6 List the new technologies integrated by AB in 2026-2027?

Yes, SZCC plan for new software packages where all programme and financial datas will be provided. In addition, new software for Artistes Registration and tracking system will be created.


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**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE
AND SOUTH ZONE CUTRUAL CENTRE FOR YEAR 2024-2025**

Annexure- 4

General Guidelines to be considered by the AB administration :

- AB shall take advantage of the pension scheme, gratuity schemes, group insurance schemes, house building loan schemes, vehicle loan schemes, etc. available in the market instead of undertaking liabilities on their own or on Governments account.
- AB shall explore to maximise internal resources and eventually attain self-sufficiency. AB may achieve the target of internal revenue generation of at least 30% of the total budget of the organisation.
- AB may put in place a system of external or internal peer review of the organisation every 3/5 years depending on the size and volume of work of the organisation in terms of GFR 229 (ix).
- Roadmap for improved performance/ vision statement for the next 5 years outlining performance parameters and output targets.
- While seeking grants from MoC, the organisation shall provide the information in the format devised by IFD and the Administrative Division of MoC. MoC shall process the proposal on quarterly basis indicating the month-wise proposed release amount during the quarter. However, the Administrative Division will release the concurred amount on monthly basis.
- The actual expenditure by AB shall be subject to availability of funds. While incurring the expenditure, AB shall adhere to the GFR's provisions besides other instruction of the Government issued from time to time.
- New Pension Scheme (if applicable) and related contributions towards any official under scheme shall be carried out on time.
- AB shall review/frame it's Human Resources Policy and modify the same, if required with the approval of Competent Authority by December 2026.
- AB will take action for implementing the recommendations of the High-Powered Committee which has been accepted by MoC.
- AB shall ensure the inputs for Cabinet Memos within the prescribed time frame.
- AB shall be active on social media like Youtube/ Facebook/ X/ Mobile Apps and shall aim to have viewership and audience engagement enhanced. Followers on these social media platforms shall be doubled from the present number by December 2026.
- AB shall put emphasis on carrying out cultural activities. AB shall undertake literary activities especially in collaboration with Government funded education institutions.

AB shall submit quarterly report latest by 15th of the month following the quarter end, failing which they will be accorded zero marks as per the evaluation format.


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सांस्कृतिक मंत्रालय / Ministry of Culture
भारत सरकार / Government of India
नई दिल्ली / New Delhi


निदेशक Director
दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
South Zone Cultural Centre, Thanjavur

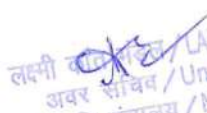
**MEMORANDUM OF UNDERSTANDING BETWEEN MINISTRY OF CULTURE AND
SOUTH ZONE CULTURAL CENTRE FOR YEAR 2026-2027**

Ranking Format

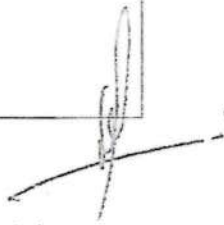
Annexure- 5

1. Budget/ Accounts

S. No	Parameter	Delivered (Yes/ No)	Target Marks	Marks Achieved
1	Submission of Monthly/Quarterly Expenditure & Revenue Reports (before 10 th of next month)	Yes	3	
2	Submission of Periodical Report as per the directives of MoC	Yes	2	
3	Submission of Annual Reports and Audited Accounts for 2023-2024 by November, 2026 (Annual Reports & Annual Accounts to be submitted as per the schedule prescribed under Rule 237 of GFR 2017)	Yes	2	
4	Submission of Utilization certificates (UC): - Provisional UC ,2025-2026 by June 2026 - Final UC, 2025-2026 by November 2026 - Monthly Provisional UC for 2026-2027 before releasing the next month's grant (The UC shall be submitted in the prescribed format along with reports regarding performance/targets achieved, outcomes, etc. in accordance with the format prescribed in GFR 2017 (Form 12-A))	Yes	2	
5	Completion/ Settlement of CAG Audit Paras and Internal Audit Paras before September, 2025- Action Taken Report to be submitted monthly. (Financial irregularities pointed out by audit and pursued by MoC should be taken care of and report should be furnished by AB before end of first quarter of 2026-2027)	Yes	2	
6	Maintenance of data of grants, income-expenditure, investments, assets, revenue-capital expenditure&employee strength in the prescribed format by the government of India when is it required to be submitted.	Yes	2	
7	Maintenance and presentation of annual accounts in format prescribed by the Government for autonomous bodies. (Revenue and capital expenditure to be accounted for separately)	Yes	2	


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8	Reviewing of user changes/ source of internal revenue generation to be completed by September 2026.	Yes	3	
9	Remittance of the amounts (interests, other earnings against the Grants-in-aids and advances) to the government of India after finalization of accounts.	Yes	2	
	Total		20	

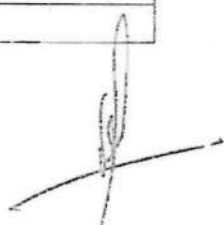
2. Human Resources:

S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1.1	Review of Recruitment Rules (once in 5 years)-Action Taken Report to be prepared	No, All the Zonal Cultural Centre (ZCCs) have been asked to submit drafts changes in the Recruitment Rules	4	
1.2	Identification & abolition of posts vacant for the last 5 years (To be abolished)-Action Taken Report to be prepared	Yes	3	
1.3	Identification of posts vacant for more than 2 years and submission of proposal for revival of Deemed Abolished Posts-Action Taken Report to be prepared	Yes	3	
1.4	Identification and filling up of posts which are vacant within 2 years or likely to be vacant in the next 6 months – Action Taken Report to be prepared	Yes	4	
1.5	All DPCs to be conducted by AB within the stipulated time- Action Taken Report to be prepared	Yes	2	
2	Disposal of pending vigilances cases-Action Taken Report to be prepared	Yes	2	
3	Submission of Staff Training Policy	Yes	3	
4	Designing and submission of Training Calendar by beginning of year	Yes	2	
5	Verification of Appointments made in the past 5-10 years	Yes	2	
	Total		25	

3. Legal Matters


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S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Preparation of Reservation Roster	Yes	1	
2	Formation/ review of By-laws for the organization as per the prescribed guidelines by November 2026	NO	2	
3	Timely monitoring of court cases; all cases with their status to be updated on the website of Legal Information Management& Briefing System. (AB shall utilise the online court cases monitoring software developed by NIC for regularly monitoring its ongoing court cases)	Yes	2	
	Total		5	

4. Parliament Matters

S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Audited Accounts and Annual reports to be placed before parliament on time and to be submitted to MoC by November, 2026	Yes	1	
2	Parliamentary Assurances, if any, should be fulfilled within the stipulated time. Action Taken Report to be prepared and submitted to MoCon a monthly basis	Yes	1	
3	Implementation of recommendations of the Parliamentary Standing Committee or such other Parliamentary committees.	Yes	2	
4	Legislative matter, if any to be taken up for approval of Parliament within the stipulated time frame.	NA	1	
	Total		5	

5. General

S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Mandatory Meetings of all Committees: - AB Society- July 2025 & February 2026 - Executive Board	Yes	2	

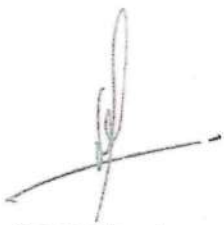
	Finance Committee- June 2025 & January 2026			
2	Carrying out of the Performance Audit as per GFR (Once in 2 years)	No	2	
3	Furnish/ file mandatory reports/ returns on time. Submission of Reports/returns to MoC when asked.	Yes	2	
4	Disposal of RTIs and Appeals; furnish/upload certificate/report on RTI Portal.	Yes	1	
5	Disposal of CPGRAMS/Public Grievances/ Complaints (Effective Grievance redressal mechanism to be put in place)	Yes	2	
6	Website updation and Maintenance (Including updating MoA rules and Regulations, Service By-Laws, RRs, etc)	Yes	2	
7	Compliance of Rajbhasha Policy as per directives of MHA	Yes	2	
8	Updation of Social Media Handles on X/Facebook/Instagram/you-tube etc.	Yes	3	
9	Implementation of the following e-services: - Prepare & upload it's publications on website (free and paid) - Create online system for application and UC - Invite suggestions regarding activities during the year on MyGov platform - Creation of online system/software for Accounting - Creation of e-office facility - Creation of e-hrms facility - Creation of online APAR management system	Yes	7	
10	Preparation of Vision & mission statement of AB and to be uploaded on it's website.	Yes	2	
11	Taking up of Swachh Bharat Campaign/ Programmes and cleanliness drives and as instructed/ directed by MoC	Yes	2	
12	Celebration of events announced by the Govt of India from time to time like Vigilance Pledge/Swachhata Pledge/Preamble reading on Constitution day, etc.	Yes	3	

	Total		30	
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6. Programming & Specific

S. No	Parameter	Delivered (Yes/No)	Target Marks	Marks Achieved
1	Collaboration with International organisations for Exhibitions	NO	6	
2	Collaboration with Indian organisations for Exhibitions	Yes	4	
3	Collaboration with International organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	NO	6	
4	Collaboration with Indian organization for Capacity building & training programmes, seminars & conferences, launches & publications, etc.	Yes	2	
5	Development of 3+ own Exhibitions	Yes	2	
6	Development of 3+ own Publications	NO	2	
7	Development of online shop for sale of merchandise, publications, etc.	Yes	3	
	Total		25	


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 दक्षिण क्षेत्र सांस्कृतिक केंद्र, तंजावूर
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